



Job Description

SICAP Outreach Community Development Worker (South Leitrim)

Job Title: Outreach Community Development Worker (Part Time)

Role: Employed as Outreach Community Development Worker for South Leitrim under the Social Inclusion and Community Activation Programme (SICAP)

Reports to: Social Inclusion Manager

Contract Type: This will be a fixed term contract for 14 hours per week for 10 months commencing in March 2022 to December 31st 2022 including an initial probationary period of six months

Purpose of the Post

- Promoting social inclusion in local communities through effective use of community development principles and practice
- Engaging and building the capacity of local community groups particularly those in disadvantaged areas
- Engaging and building capacity of SICAP target groups particularly priority groups for 2022 including new communities, Travellers and Long Term Unemployed
- Supporting local communities to address issues through community development initiatives
- Linking individuals and groups to resources available through LDC including SICAP, RDP, Tus, RSS, Community Employment

Duties and Responsibilities

- Supporting local communities in disadvantaged areas to address the needs of their area through community development projects
- Implement actions under the 2022 SICAP Goal 1 annual plan and manage and monitor budgets
- Carry out predevelopment work in designated disadvantaged areas including Local Authority estates in South Leitrim and support the development of community groups in these areas
- Carry out capacity building, provide training support to a wide range of SICAP target groups including new communities, Travellers, people with disabilities and others

- Complete community support plans in conjunction with community groups
- Assist local community group to secure funding for local projects and activities
- Source relevant training programmes aimed at people living in disadvantaged areas and amongst target groups of the SICAP programme.
- Maintain records on the IRIS database system specific to the SICAP programme
- Participate on all relevant team meetings and attend monthly meetings of the Goal 1 SICAP sub committee.
- Link with other agencies in the implementation of this work in particular Leitrim Co Council and HSE West.
- Assist in organising events/workshops with other members of the team
- Submit reports and achieve KPIs agreed by Leitrim LCDC.
- Linking individuals especially those from the priority groups to SICAP individual supports and to other programmes including employment programmes in LDC.

Essential Qualifications & Previous Experience

- A relevant 3rd level qualification in Community development or a related discipline
- A minimum of 2 years' experience in the area of Community Development in a similar role
- Excellent facilitation and organisational skills
- Be highly motivated, with the ability to work independently in a team setting
- Excellent IT skills and experience of Microsoft applications
- Good level of data processing and data entry experience
- Be flexible and willing to carry out a wide range of tasks.
- A full clean driving licence and access to a car for work purposes
- Garda Vetting will apply

Required competencies for position.

- Excellent communication skills both oral and written
- Competent IT skills
- Planning, organisational and budgeting skills
- Teamwork and ability to work on own initiative

Hours: You will be required to work 14 hours per week with flexibility to carry out duties in the evening where necessary

Place of Work: Leitrim Development Company Office in Mohill

Salary: The proposed rate of pay is €19.00 per hour.

In order to apply, please submit a letter of application and a current Curriculum Vitae, by email stating **SICAP Outreach Community Development Worker** to admin@ldco.ie **Leitrim Development Company, Church St, Drumshanbo, Co. Leitrim** by 12 noon on Wednesday 16th February. Shortlisting will apply.

Leitrim Development Company is an equal opportunities employer

The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020.

